***AHMP Distinguished Chapter Recognition Evaluation Form/Cover Sheet***

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| --- | --- | --- | --- |
|  | Nominator |  | Chapter Nominee |
| Name: |       |  |       |
| Address: |       |  |       |
|  |       |  |       |
|  |       |  |       |
| Phone: |       |  |       |
| Email: |       |  |       |

**Please include a digital photograph of group or chapter logo with this submittal.**

**================================DO NOT WRITE BELOW THIS LINE================================**

**Reviewer’s Name: Review Date:**

|  |  |  |
| --- | --- | --- |
| **Document achievement of the mandatory criterion and at least five of the following criteria in the award year:** | **Scoring Method** | **Reviewer’s Score** |
|   |   |  |
| 1. Is the chapter affiliated and in good standing with AHMP?

**\*\*\*\*MANDATORY FOR AWARD ELIGIBILITY\*\*\*\*** | Yes / No |  |
| 1. Maintain an updated website with the following minimum content: names and contact information for all officers, directors and committee chairs; chapter bylaws and procedures; chapter and AHMP events calendar; mission, vision, or Strategic Plan of chapter and AHMP; link to AHMP website; method for communicating website problems, questions, and comments.
 | Yes / No |  |
| 1. Sponsor/offer an EHS&S overview course or certification exam preparation course.
 | Yes / No |  |
| 1. Produce and distribute to members and/or others at least one printed or electronic newsletter, minutes, flyer, or brochure.
 | Yes / No |  |
| 1. Perform at least one community outreach project.
 | Yes / No |  |
| 1. Achieve media visibility (e.g., interview, press release) for your chapter, EHS&S professions and credentials, and/or the AHMP. May be in professional or public media.
 | Yes / No |  |
| 1. Sponsor individually or jointly with another professional organization a professional conference with multiple presentations totaling at least one-half day in length.
 | Yes / No |  |
| 1. Conduct at least four professional development programs (presentation, conference, seminar, tours, etc.) related to the EHS&S industry.
 | Yes / No |  |
| 1. Increase net membership by 10%.
 | Yes / No |  |
| 1. Have at least 70% of chapter members also members of AHMP.
 | Yes / No |  |
| 1. Be the host chapter and participate in planning and execution for the AHMP National Conference, leadership workshop, or other event
 | Yes / No |  |
| 1. Develop and host an AHMP webinar.
 | Yes / No |  |
| 1. Attendance of a chapter delegate at the Chapter Development Committee meeting held at the AHMP National Conference.
 | Yes / No |  |

***Does the chapter meet Item 1 above AND at least five of Items 2-13?* \_\_\_\_ YES \_\_\_\_NO**